



March 9, 2020

**LITTER ABATEMENT AND RECYCLING REQUEST FOR PROPOSAL FROM
DOWNTOWN HYDE PARK CHICAGO (SSA #61)
AND
SOUTH EAST CHICAGO COMMISSIONS (SERVICE PROVIDER)**

Special Service Area #61 d/b/a Downtown Hyde Park Chicago (DTHP) is requesting a proposal form litter abatement, recycling and non-adhesive sign removal.

General Invitation:

SSA 61 invites the submission of responses for an RFP for litter abatement, recycling and non-adhesive sign removal.

1. Site to be serviced:
 - a. Special Service Area #61 as specified on the attached map.
2. Timeframe:
 - a. April 1, 2020 to March 31, 2021
3. Service Schedule:
 - a. Complete Service two (2) days a week Monday AM and Friday PM

Scope of Sidewalk Litter abatement and Recycling Pickup Services:

1. Clean all sidewalks, removing all litter, including cigarette butts and broken glass to the curb and eighteen inches into the street from the curb and in to all associated alleys (or five car lengths) in on every cross street (the “wrap-around”). This includes the mouth of alley and 10 feet into each alley.
2. Remove any and all litter from planters.
3. Empty all public trash receptacles along the route. **ALL LIDS MUST BE AFFIXED ON THE RECEPTICLES AFTER EMPTYING.** (notify SSA personnel if lid is missing or damaged)
4. Remove all animal waste from pedestrian walkways.
5. Separate recyclable (glass, aluminum and paper) and non-recyclable materials upon pick-up and store recyclable and non-recyclable materials in two separate garbage bins.
6. Pick up the filled bags of garbage and recyclables throughout the day and drop all such bags off at a mutually agreed upon location. Per customer, waste is to be emptied into trash bins in public alley.
7. All services will be provided by representatives in full uniform including winter/rain gear when required.



8. Shovel crosswalks and bus stops of snow when accumulation is 2 inches or more.
9. Network with sidewalk cleaning service to steam clean garbage receptacles per that vendor's contract. (contact will be provided)

Scope of sign Removal Services:

1. Remove and dispose of signage from light posts, newspaper boxes, unoccupied storefront walls and doors. This *does not* include fully adhesive signs that are entirely affixed to poles, newspaper boxes, etc.
2. Provider will utilize to following cleaning equipment:
 - a. Black and blue plastic bags for trash and recycling
 - b. Grey and blue heavy-duty trash and recycling barrels
 - c. Wheeled carts for barrels
 - d. Brooms
 - e. Dustpan
 - f. Shovels and Rakes as necessary

Special Conditions:

In the event of extreme weather conditions, as determined at the discretions of provider management, provider management shall determine whether work schedules and cleaning routes shall be modified or curtailed to ensure the safety of the provider personnel. Whenever such conditions arise, provider management will contact and notify the appropriate client contact.

Note:

Respondent will provide an invoice via email to the South East Chicago Commission, service provider for SSA #61 d/b/a Downtown Hyde Park Chicago at the end of each service period (monthly). The invoice will be paid fifteen (15) days after receiving the invoice. A service and payment schedule should be provided by respondent.

Timelines:

Please respond to the proposal by close of business **(5pm) Friday March 20, 2020** via email. Proposals will not be accepted in person.



Reporting:

Respondent must provide monthly reporting that reflects data for the services provided. A year-end report must be provided no later than January 15, 2021

Please direct questions to:

Brandon R. Evans
1511 East 53rd Street
Chicago, IL 60615

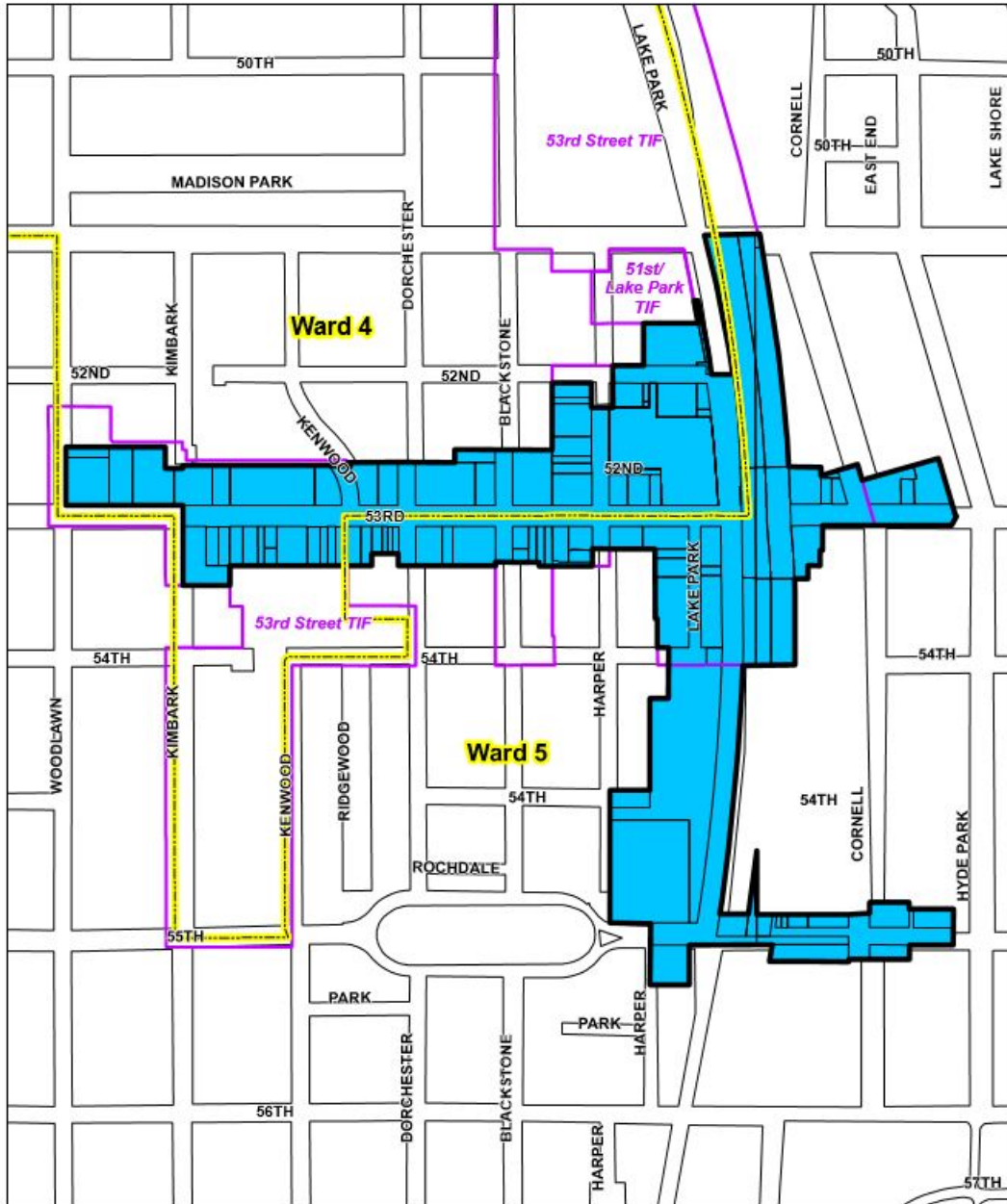
Email: brandon@secc-chicago.org

Office: (773) 324-6928

SSA #61 Map:
(picture on next page)

DOWNTOWN HYDE PARK

CHICAGO



- Legend**
- Other SSA
 - Hyde Park
 - TIF
 - Wards

Hyde Park SSA #61



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